STUDENT CAREERS AND SERVICES DIVISION

Index n. [558] 2016

Student Registry Architecture and Industrial Design

Title V Class 2

Folder n. 2016 1\f. 32

SUBJECT: Admission to the two year Master’s Degree Course in English in “Architecture – Interior Design and for Autonomy” Academic Year 2016/2017.

Attachment n. 1 – Admission procedure to the two-year Master’s Degree Course in English in “Architecture – Interior Design and for Autonomy” Academic Year 2016/2017.
Attachment n. 2 – Ministerial Table
Attachment n. 3 – Language Certification Table

THE DIRECTOR

CONSIDERING Presidential Decree dated 3 May 1957 n. 686;
CONSIDERING Law dated 2 August 1990 n. 241 and subsequent amendments as well as the implementation of the University Regulations of the said law 241/90, issued by D.R. n. 713 of 25 March 2011;
CONSIDERING Law dated 19 November 1990, n. 341 containing the reform of university teaching;
CONSIDERING Law dated 2 August 1999 n. 264, as amended by the Law of 8 January 2002 providing rules on access to university courses;
CONSIDERING Presidential Decree 445 of 28 December 2000 on the “Legislative provisions concerning administrative documentation”;
CONSIDERING Law dated 30 July 2002, n. 189 containing, inter alia, rules for access to university courses of foreign nationals;
CONSIDERING the note prot. n. 539 of March 4, 2003 through which the Ministry of Education has, among other things, reiterated the ban to allocate for the benefit of EU citizens places reserved for non-EU citizens resident abroad which were to remain unfilled at the end of the admissions procedure for access to a courses of study with a restricted number of places and the subsequent procedures laid down by the same Ministry for the coverage of these unfilled placed by non-EU citizens residing abroad;
CONSIDERING the note prot. n. 1256 of 22 May 2003 through which the M.I.U.R. has clarified what the qualifications to be considered valid for access to university courses are;
CONSIDERING the Legislative Decree of 30 June 2003, No. 196 “Code concerning personal data” and the Rules of this University on the treatment of sensitive and judicial data (issued by D.R. n. 670 of 28.02.2006);
CONSIDERING the Decree of the President of the Republic October 18, 2004, n. 334 “Regulations
on amendments and integrations to the Decree of the President of the Republic August 31, 1999, n. 394 on immigration";

CONSIDERING the Ministerial Decree n. 270 of 22 October 2004: "Changes to the Regulation containing rules governing the didactic autonomy of Universities";

CONSIDERING the Ministerial Decree of 16 March 2007 through which the classes of Master's programs were determined;

CONSIDERING the University Academic Regulations, issued by D.R. n. 840 of September 9, 2013;

CONSIDERING the note prot. n. 7802 of 24 March 2014, with which the Ministry of Education, in consultation with the Ministries of Foreign Affairs and of the Interior, issued the rules for the registration of foreigners and EU citizens to Italian university courses, for the period 2014 – 2015;

CONSIDERING resolution n. 8 of July 1, 2016, through which the Board of the Department of Architecture and Industrial Design asked to issue the Admission procedure to the Two-Year Master's Degree Course in English in Architecture – Interior Design and for Autonomy;

CONSIDERING the Decree of the Minister of Education, University and Research n. 421 of 15 June 2016 Initial Accreditation of Degree Courses of the Second University of Naples and its relative departments

CONSIDERING to accept the request of the Board of the Department of Architecture and Industrial Design, as per the aforementioned resolution of 1 July 2016;

CONSIDERING D.R. n. 712 of 25/03/2011 with which it was delegated to the Directors of the Divisions “omission … the adoption of the acts and administrative measures, including all the acts of the administrative competence of the Rector;

CONSIDERING that this measure is among those whose enactment was delegated – by the said D.R. n. 712 / 2011 – to the Director of the Student Careers and Services Division;

DECREES

that the attached admissions procedure, based on qualifications only, has been issued for the academic year 2016/2017, which is an integral part of this Decree, for access to the two-year Master's Degree Course in English “Architecture – Interior Design and for Autonomy” relating to the class LM-4 (Class of Master's Degree in Architecture and Building Engineering – Architecture) of the Department of Architecture and Industrial Design of the Second University of Naples.

Caserta, 02 SET 2016

DIRECTOR OF THE DIVISION
(Dr. Annamaria GRAVINA)
ADMISSION TO THE TWO-YEAR MASTER'S DEGREE COURSE IN ENGLISH IN "ARCHITECTURE- INTERIOR DESIGN AND FOR AUTONOMY" AT THE DEPARTMENT OF ARCHITECTURE AND INDUSTRIAL DESIGN OF THE SECOND UNIVERSITY OF NAPLES, ACADEMIC YEAR 2016/017

Article 1
PLACES AVAILABLE

For the academic year 2016/2017, the admissions procedure will be held, based only on qualifications, to the two-year Master's Degree Course in English in "Architecture - Interior Design and for Autonomy", class LM-4 (Class of Master of Science in Architecture and Building Engineering - Architecture), at the Department of Architecture and Industrial Design of the Second University of Naples, for n. 50 places for Italian citizens, EU citizens and non-EU citizens resident in Italy under art. 26 of Law 189/02*, among which n. 5 students will be selected to carry out the course at the Okan University of Istanbul (Turkey), in the second semester of the first year, according to the specific International Cooperation Agreement signed between the Second University of Naples and the Okan University of Istanbul on 25.05.2015, and for n. 4 places for non-EU citizens resident abroad and not included in the above mentioned article 26 of Law 189/02.

*Foreigners who hold a residence permit or a residence permit for employment or self-employment, for family reasons, political asylum, humanitarian asylum, or for religious reasons, or foreigners legally resident for at least one year in possession of a degree obtained in Italy, as well as foreigners, wherever resident, who are holders of diplomas from Italian schools abroad or foreign or international schools, in Italy or abroad, subject of bilateral understandings or special regulations for the recognition of qualifications and comply with the general conditions required for entry to study.

Article 2
REQUIREMENTS TO PARTICIPATE IN THE ADMISSIONS PROCEDURE

There are 50 places on the two-year Master's Degree Course in English in "Architecture - Interior Design and for Autonomy" LM-4 (Class of the Degrees in Architectural Science and Building Engineering - Architecture), for Italian citizens, EU citizens residing anywhere and non-EU citizens under art. 26 of Law n. 189/02, who hold a Class 4 Bachelor's Degree, according to D.M. 509/99 (now Class L-17, according to the D.M. 270/04), awarded by any Italian university, or other equivalent qualification obtained abroad. For anyone holding a Bachelor's Degree in another class, admission is conditional to the possession - with reference to the individual disciplines - of at least 108 credits (CFU) as set out by the D.M. 16/03/2007 (Attachment n. 2) for the Degree Class L-17 in Architectural Science. The presence of any debts precludes admission to the Master's Degree.

There are 4 places on the two-year Master's Degree Course in English in "Architecture - Interior Design and for Autonomy" LM-4 (Class of the Degrees in Architectural Science and Building Engineering - Architecture) for non-EU citizens resident abroad not included in the above mentioned article 26 of Law 189/02: they must be included in the lists of applications for early enrolment for Degree Courses in Architecture of this University, produced by the aforementioned non-EU citizens and transmitted to this University by the Italian Diplomatic and Consular representatives in their respective countries of origin.

Knowledge and understanding of English is also requested (at least B1 level according the CEFR). By the deadline of this notice, the applicants can submit appropriate certificate issued by a certified school.
or cultural institute in Italy or abroad (Attachment n. 3) to the Students Registry of the Department of Architecture and Industrial Design, located in Aversa at the Convent of San Lorenzo ad Septimum during the opening hours (Monday and Wednesday from 13.30 to 15.30 and Tuesday, Thursday and Friday from 9.00 to 12.00 pm).
Alternatively, applicants will have to take an English language test at the Department of Architecture and Industrial Design "Luigi Vanvitelli" located in Aversa, in Via San Lorenzo, on 12th December 2016 at 11.00 am.
Participants must fulfill the admission requirements, referred to in this Article, on the date of submission of the application form.
In the event that the number of applications received, in the terms referred to in Article 3, should be lower than the number of places available, candidates who have applied and fulfill the admission requirements will be admitted under the terms set out in Article 7.
The University reserves the right to proceed to issue further announcements, extending the deadline for submission of the application forms, to fill places that remain vacant.

**Article 3**

**APPLICATION TO PARTICIPATE IN THE ADMISSIONS PROCEDURE**

The application form must be submitted exclusively on-line by candidates as set out in Article 2 of this Notice (website: [www.unina2.it - Servizi on line > Studenti > Concorsi on line – click on > Accedi al servizio]), starting from 08 September 2016 and no later than 12.00 pm on 20 December 2016, by following the instructions published in the section Concorsi on-line – guida operativa.

The electronic submission of applications will be disabled from 12.00 pm on 20 December 2016 and, therefore, after this deadline, it will not be possible to complete the application form. Failure to submit the application in the aforesaid terms and in the manner set out below, constitutes grounds for disqualification.

To participate in the admissions procedure, participants are required, on pain of exclusion, to pay a participation fee of €30.00. Such payment must be made at any Italian bank through a MAV form, which will be generated after the completion of the on-line application form or online via credit card. Registration for the admissions procedure will be complete only after payment of the fee, according to the terms and in the manner set out in this Notice.

This payment will not be refunded under any circumstances and is only valid for the admissions procedure which is being applied for.

The application may be submitted - 24 hours non-stop - from any network-connected computer.
Starting from 08.09.2016 for those who have no other means of access to the Internet, the University will make a computer available at the Student Registry of the Department of Architecture and Industrial Design, located in Aversa at the Convent of San Lorenzo ad Septimum during the opening hours (Monday and Wednesday from 13.30 to 15.30 and Tuesday, Thursday and Friday from 9.00 to 12.00 pm).

Applicants holding a foreign degree must also submit to the Student Registry of the Department of Architecture and Industrial Design, located in Aversa in Via San Lorenzo, within the expiry date of this notice and during the opening hours (Monday and Wednesday from 13.30 to 15.30 and Tuesday, Thursday and Friday from 9.00 to 12.00 pm), the application for recognition of foreign degrees, attaching the following documents:

a) Application for recognition of the foreign academic qualification possessed, addressed to the Rector of the Second University of Naples;

Seconda Università degli Studi di Napoli
Viale Beneduce n. 10
81100 CASERTA
E.: protocollo@pec.unina2.it
www.unina2.it
b) Original of the secondary school qualification to enter the University that issued the degree;
c) Original analytical certificate of the university examinations issued by the aforementioned university;
d) Programs of each examination;
e) Original copy of academic qualification;
f) Receipt certifying payment of the amount for the recognition of foreign degrees for the academic year 2016/2017 amounting to €258.

The documents in points b) c) d) and e) should be provided with an official translation, for those related to points b) and e) legalization is provided and they should be accompanied by a "declaration of local value" by the Italian Diplomatic and Consular representatives in the State in which the qualifications are issued, which will also confirm the authenticity of the documents referred to in paragraphs c) and e).

Article 4
CRITERIA AND PROCEDURE FOR THE APPOINTING OF A COMMISSION IN CHARGE OF THE ADMISSIONS TEST AND THE HEAD OF THE PROCEDURE

The Commission responsible for the evaluation of the applications shall be appointed on the recommendation of the Board of the Department of Architecture and Industrial Design through a subsequent decision and will consist of at least five members. It will eventually be divided into subcommittees.

The Commission has all the responsibility for the smooth running of the selection procedure and the definition of the relative ranking according to the procedures and criteria set out in this Notice. All the procedures carried out by the Committee shall be reported in the appropriate minutes, initialled on each page and signed by the Chairman and all the members of the Committee.

Pursuant to art. 4 of Law n. 241 of 07.08.1990 (New rules of administrative procedure and the right of access to administrative documents) and to the University Regulations for the implementation of the Act 241/90 (by D.R. n. 713 of 25/03/2011 ) the Director of the Student Registry of the Department of Architecture and Industrial Design, Dr. Giulio GAGLIONE, will be appointed as Head of the entire selection procedure; the appointment is not the responsibility of the Admissions Committee. Applicants have the right of access to documentation relating to the admissions proceedings in accordance with current legislation.

The members of the Commission and the Head of the admissions procedure, prior to accepting the appointment and after consultation of the records containing the names of the candidates participating in the admissions procedure, must release a statement claiming not to have any kinship or affinity up to the fourth degree inclusive with the participants as well as not hold a political office.

Article 5
FINAL CLASSIFICATION

The Commission shall draw up a general classification of merit, on the basis of the order of priorities and criteria listed below:
1. Mark of the academic qualification pertaining to Class 4 or Class L-17 or other equivalent academic qualification obtained abroad; if there is a tie, the younger candidate will be awarded a place;
2. Mark of the academic qualification pertaining to another Class, different from those referred to in paragraph 1, after verification of the requirements of Article 2 of this selection; if there is a tie the younger candidate will be awarded a place.
All candidates will have to demonstrate proficiency in English according to the criteria of Article 2 of this notice.

The general classification will be posted on the notice-board of the Student Registry of the Department of Architecture and Industrial Design students on 21.12.2016 by 16.00.

This publication constitutes official notification to all those concerned, to all intents and purposes. The general classification will also be published on the University website: www.unina2.it.

Those participants admitted who wish to carry out the course at the Okan University of Istanbul (Turkey) will have to select for this possibility when enrolling. If more than 5 candidates select this option, only the five candidates with the highest score in the final ranking will be selected.

In the event that the number of applications received is less than the number of places available, the candidates who meet the requirements set out in this Notice will be admitted under the terms set out in Article 7.

Article 6
ADMISSION OF CANDIDATES

The participants admitted, who are in a good position on the general merit classification, taking into account the number of places available under Article 1 of this Notice, must complete the online registration from 12.22.2016 to 03.01.2017, at https://esse3.ceda.unina2.it using the access credentials in their possession – according to the instructions that will be published – at https://unina2.it/index.php/2011-03-28-06-44-19/concorsi-on-line - within the registration period.

Those who are placed in the classification, while submitting application for registration, will have to express their interest in carrying out the course in Turkey, as provided for in Article 5.

Failure to register of those entitled under the terms provided for above, leads forfeiture of the right to register for the academic year 2016/17 to the Master’s Degree Course in English in “Architecture - Interior Design and for Autonomy” relating to the class LM -4 (Class of Master of Science in Architecture and Building Engineering - Architecture) of the Department of Architecture and Industrial Design of the Second University of Naples.

The courses have compulsory attendance and will start sub-condition to ascertaining the curricular requirements and merit of access to the degree course.

Article 7
GOING DOWN THE RANKING – REMAINING PLACES AT THE END OF THE REGISTRATION DEADLINE

If there are remaining places after the deadline of 03/01/2017, the Students Registry of the Department of Architecture and Industrial Design, according to the ranking of the classification of merit, shall publish on 10.01.2017 the list of those entitled to register as a result of the going down the classification. The persons entitled as a result of going down the classification may present a registration application, as set out in the preceding article, starting from 11.01.2017 and no later than 18/01/2017.

In the event that on the registration deadline (18/01/2017) there are vacant places, there will be no further going down the classification and these places will remain empty. This is so, without prejudice to other measures.

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81100 CASERTA
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www.unina2.it
Article 8
INFORMATION ON THE PROCESSING OF PERSONAL DATA

For information concerning the processing of the personal data of candidates (article 13 of D.Lgs. of 30/06/03 n. 196 “Code regarding personal data”), refer to the text in Annex 3 of the D.M. 15/06/2011 (the aforesaid information is available on the website of the Ministry of Education, at http://attiministeriali.miur.it/media/172882/allegato_3.pdf) and to the Regulations of this University on the treatment of sensitive and judicial data.

Article 9
PUBLICATION

This notice is published in today’s date at the Student Registry of the Department of Architecture and Industrial Design and is also available on the website of this University, at www.unina2.it. The above publication is officially notified to the interested parties in respect to the law. All the publications referred to in this Notice have the value of official notification to all interested parties in respect to the law and legal consequences. Therefore, this publication exempts the University from sending notifications and personal communications to the candidates.

Candidates are entitled to exercise the right of access to the records and documentation of the admissions proceedings (limited to the acts and documentation of the admissions procedure and in possession of this University) according to the provisions of Law 241/90 as amended and supplemented by the law of 11 February 2005 and in accordance with the provisions of the University Regulations for the implementation of the said law 241/90 (issued with DR 713 of 25.03.2011) and the University Regulations for the discipline of the exclusion and deferral of the right of access to administrative documents (issued with DR 878 of 13.03.1997).

Article 10
FINAL REGULATIONS

By virtue of the provisions of the MIUR (prot. n. 539 of 04.03.03), the places reserved for non-EU citizens resident abroad which would be left empty at the end of the procedure cannot be allocated to EU citizens and, therefore, will remain so. For all matters not expressly provided in this notice, please refer to the laws, regulations and ministerial decrees mentioned in the introduction.

The obligation of compliance with the terms and provisions set out in this Notice is reaffirmed. The University reserves the right to exclude at any time candidates taking part in the selection opened pursuant to this Notice, for failure to comply with the terms specified therein or issued or to lack of requirements of the candidates.

Article 11
LEGAL JURISDICTION

Against the contents of this measure, appeals may be made to the T.A.R responsible for the matter, within 60 days of publication of the Notice in the Student Registry of the Department of Architecture and Industrial Design of the Second University of Naples.

Caserta, 02 SET 2016

Director of the Division
(dott. ssa Annamaria GRAVINA)

Seconda Università degli Studi di Napoli
Viale Beneduce n. 10
81100 CASERTA
E.: protocollo@pec.unina2.it
www.unina2.it
## ATTACHMENT 2
Minimum requirements expressed in ECTS per SSD and subject areas relating to the Degree Class L-17 Architectural Science according to D.M. 270/2004

<table>
<thead>
<tr>
<th>Subject area</th>
<th>Scientific-subject area</th>
<th>ECTS</th>
<th>ECTS to be integrated</th>
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<td>Mathematical subjects for architecture</td>
<td>INF/01 - Informatics</td>
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<tr>
<td></td>
<td>ING-INF/05 – Information Processing Systems</td>
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<td></td>
<td>MAT/03 - Geometry</td>
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<td>MAT/05 – Mathematical Analysis</td>
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<td>MAT/08 – Mathematical Probability and Statistics</td>
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<td></td>
<td>MAT/07 – Mathematical Physics</td>
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<td>MAT/08 – Numerical Analysis</td>
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<td>MAT/09 – Operative Research</td>
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<td>Physical-technical subjects and plant engineering for architecture</td>
<td>FIS/01 – Experimental Physics</td>
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<td>ING-IND/10 – Industrial Technical Physics</td>
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<td>ING-IND/11 – Environmental Technical Physics</td>
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<td>Historical subjects for architecture</td>
<td>ICAR/18 – History of Architecture</td>
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<td>Representation of Architecture and the Environment</td>
<td>ICAR/06 – Topography and cartography</td>
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<td>ICAR/17 – Drawing</td>
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<td>Architectural and Urban Planning</td>
<td>ICAR/14 – Architectural and Urban Composition</td>
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<td>Theories and Techniques of Architectural Restoration</td>
<td>ICAR/19 – Restoration</td>
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<td>Analysis and structural design for architecture</td>
<td>ICAR/07 - Geotechnics</td>
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<td>ICAR/08 – Building Science</td>
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<td>ICAR/09 – Building Techniques</td>
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<td>Urban and Land Use Planning</td>
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<td>ICAR/21 – Urban Planning</td>
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<td>Technological subjects for architecture and building production</td>
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<td>ICAR/11 – Construction Manufacturing</td>
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<td>ICAR/12 – Architectural Technology</td>
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<tr>
<td>Estimation subjects for architecture and urban planning</td>
<td>ICAR/22 - Appraisals</td>
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Total: 108 ECTS
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<th>Language</th>
<th>B1</th>
<th>B2</th>
<th>C1</th>
<th>C2</th>
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<td><strong>English</strong></td>
<td>BEC Preliminary BULATS 40-59 IELTS 4.5-5.0 PET TOEFL iBT 57-78^d Trinity College ISE I, GESE 5, GESE 6 Pearson JETSET Level 4 LCCI E/B Level 2</td>
<td>BEC Vantage BULATS 60-74 FCE IELTS 5.5-6.5 ILEC Pass TOEFL iBT 87-100^d Trinity College ISE II, GESE 7, GESE 8, GESE 9 Pearson JETSET Level 5 LCCI E/B Level 3</td>
<td>BEC Higher BULATS 75-89 FCE grade A CAE IELTS 7.0-7.5 TOEFL iBT 110-120^d ILEC Pass with Merit Trinity College ISE III, GESE 10, GESE 11 Pearson JETSET Level 6 LCCI E/B Level 4</td>
<td>BULATS 90-100 CPE CAE grade A IELTS 8.0-9.0 Trinity College ISE IV, GESE 12 Pearson JETSET Level 7</td>
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