CALL FOR VISITING PROFESSORS / SCIENTISTS FOR THE ALLOCATION OF 16 SCHOLARSHIPS TO PROFESSORS OF PROVEN SCIENTIFIC EXPERIENCE, COMING FROM ABROAD AND BELONGING TO FOREIGN UNIVERSITIES, RESEARCH CENTERS, INSTITUTIONS.

Art. 1 - Recipients
The Call for Visiting Professors / Scientists will award 16 scholarships to professors/scientists of proven scientific experience, coming from abroad and belonging to foreign Universities, Research Centers, Institutions. Scholars must carry out teaching activities in the framework of a degree course or a master degree course or a PhD course or a specialization course or must carry out scientific research activities in the framework of research projects at one of the Departments of S.U.N. The host University will ensure availability for spaces, libraries, equipment and all the facilities the Visiting Professors / Scientists require for their performance.

Art. 2 - Length of visit
The period of stay of the Visiting Professors / Scientists must be three (3) months, to be continuous or not; however, the continuous stay for one month at least will be considered as an advantage.

Art. 3 - Period of performance
The visits of foreign scholars will have to take place between 01/01/2016 and 31/12/2016.
Non-EU Visiting Professors / Scientists will have to plan their arrival well in advance (minimum 3 months), given the time needed to obtain an entry visa for Italy, mandatory in order to accept a paid job at S.U.N.

Art. 4 - Economic conditions
The foreign scholars are entitled to remuneration of € 3,000.00 gross per month. This amount is to be considered before tax deductions (IRPEF - personal tax -), social security deductions (INPS) and insurance deductions (INAIL), that are normally charged to the Visiting Professors/Scientists under the applicable law. The signature of a collaborative agreement for coordinated and continuous work (co.co.co), which certifies the remuneration of the Visiting Professors/Scientists, is required for the assignment. The appointment will run from the date of the contract signature.

The University will also grant to the Visiting Professors/Scientists a reimbursement for the travel expenses incurred and documented by them; the above expenses will be contained in any case within a maximum limit of € 1,500.00.

The payment of the amounts due (net of tax deductions required by law) will be made:
- in the case of non-continuous presence, in a lump sum at the end of the performance due, following submission of a final report by the Visiting Professors/Scientists;
- in the case of continuous presence, in monthly payments (payment of compensation at the end of each month of activity) and payment of the balance at the end of the collaboration, after submission of the final report on activities.

The remuneration will be credited by bank transfer to the account indicated by the Visiting Professors / Scientists. There are no advances.

The remuneration is inclusive of deductions and contributions to be paid by the Visiting Professors/Scientists and of tax and social security deductions borne by S.U.N.

Any costs related to entry visa and residence permit for non-EU citizens and those arising from health insurance, premium for the mandatory extension of insurance for third party liability as well as workhands are also charged to the Visiting Professors/Scientists.

It falls upon the Visiting Professors/Scientists to evaluate whether to claim rights under international conventions on double taxation (Tax Treaty), where they exist, and whether to present to the host University (S.U.N.) certification issued by the competent authority of their own country.

Upon receiving compensation for coordinated and continuous work, on which tax and social security deductions have been made, as withholding taxes, the Visiting Professors/Scientists will obtain C.U.D (Certificazione Unica) by the host University, certifying the amounts paid to the scholar and the deductions paid to Erario (Italian State).

The International Office can support the Visiting Professors / Scientists for housing, trying to prioritize the hospitality at the facilities connected with S.U.N in the framework of “S.U.N. Hospitality” Project.

**Article 5 - Health Insurance**

**European Citizens:** The European Health Insurance Card (EHIC) allows citizens of 28 EU Member States and Iceland, Liechtenstein, Norway and Switzerland to have a better access to medical care during stay abroad. The card allows to have access to public health services and urgent medical services in the host country (doctors, pharmacies, hospitals or clinics), just as residents.

**Non-European Citizens:** The costs of health insurance coverage are paid by the Visiting Professors/Scientists, who will have to evaluate the extension of the validity of their own health insurance to Italy.

**Art. 6 - Activities carried out at S.U.N.**

A professor or a researcher appointed by the host Department at S.U.N. will be assigned to each Visiting Professor/Scientist as internal reference point (a professor or a researcher called “Referente”).

The period of activity at S.U.N. should be agreed with the “Referente”, calculating for the requirements of the teaching activities and of the research group in which the Visiting Professors / Scientists will work and must be notified to the International Office. Any agreement on the stay of the Visiting Professors/ Scientists not notified to the International Office will not be considered as valid.
Following the appointment, all the activities planned in the teaching and research activity project must necessarily be authorized by the Board of the host Department and must be documented by a Statement of Approval issued by the same Department, which will ensure to the Visiting Professors / Scientists the internal supplies and free access to classrooms and research laboratories.

The period of stay approved must be understood as “real presence “at S.U.N. During their engagement, the Visiting Professors / Scientists can carry out:

• educational activities also in the form of seminars and / or training activities; in this case, the Department will have to declare the credits provided by the Visiting Professor, who will keep a record of lessons, including dates, hours and topics covered.

• research activities.

The Visiting Professors / Scientists are invited to participate in all activities organized by S.U.N. during their period of stay.

The Visiting Professors / Scientists can participate in conferences / seminars, also abroad, upon notice to the International Office, with the recommendation to mention the Second University of Naples and funds received by it as Visiting Professors/Scientists.

The host structures will have to give appropriate advertising to all activities the Visiting Professors / Scientists participate in.

**Article 7 - Incompatibility**

The position of Visiting Professor is not compatible with positions of any kind held in Universities or research structures operating in the host country.

**Article 8 - Submission of applications and documentation to be attached**

Applications must be submitted by each “Referente” of the Visiting Professors/Scientists at the host Departments of S.U.N. using the attached form (Application Form/ Attachment 1), and must be sent by e-mail exclusively to visitingprofessors@unina2.it from 27/10/2015 until 27/11/2015. The proposer will receive a confirmation e-mail as receipt of submission of Application at the e-mail address indicated in the Application. Applications must be accompanied by:

• Invitation Letter sent to the candidate as Visiting Professor / Scientist by the “Referente” at the Second University of Naples and its acceptance;

• Curriculum Vitae of the Visiting Professor / Scientist with indication of the office held at the structure the candidate belongs to;

• List of scientific publications;

• Program of planned activities during the visit and description of how the Visiting Professor / Scientist activity promotes the internationalization of the host University and Department;

• Resolution of Approval by the Board of the Department where the Visiting Professor / Scientist will be hosted, with indication of a priority order considering the internationalization policies of the Department.

The application must indicate the Visiting Professor / Scientist’s e-mail address to send any following written communication.
Article 9 - Selection and evaluation of qualifications
A shop Committee, specifically appointed by the Rector, will evaluate applications, considering them on the basis of the following criteria: a) scientific quality of the candidate’s curriculum vitae; b) program of planned activities during the stay; c) length of stay; d) impact and repercussions on the local scientific community.
Additionally, the following criteria will be considered as preferential:
• 1 month at least of continuous stay at the host Department;
• willingness to serve as reference point for future scientific/training collaborations;
• reasonable distribution between macro-scientific areas and departments.
The applications for those who have previously held the position of Visiting Professors/Scientists at S.U.N. will also be accepted but preference will be given to those who have never held that position before.
Suitable but not selected candidates will be considered as reserves and will be called if any cost savings on the funds will be available.

Art. 10 - Notification of assignment and acceptance
The final list will be published on the S.U.N website at http://www.unina2.it/index.php/international/docenti-e-ricercatori and the candidates selected and their contacts will be formally notified of appointment by e-mail. The International Office will also send a special form, with which the Visiting Professors/Scientists must declare to accept or to decline the appointment and send a copy of passport or other identity document by the date stated therein.

Art. 11 - Final report
At the end of the stay and not later than one month from the date of conclusion of it at S.U.N., the Visiting Professors / Scientists (and their contacts) have to produce a final report on their activity.
It must be sent to “Ripartizione Affari Istitutionali ed Internazionali” of S.U.N.

Art. 12 - Allocation of funds
Funds for the projects selected will be transferred to the structures of reference (host Departments) that will provide for all the administrative and accounting requirements.

Art. 13 - Responsible for proceeding
According to Law 241/90, art. 4, 5 and 6, Dr. ssa Carmela LUISE is in charge of administrative procedures for the present Call.

Art. 14 - Publishing
The present Call will be published on the S.U.N. website at: http://www.unina2.it/index.php/international/docenti-e-ricercatori

Art. 15 - Data protection
The information regarding personal data protection fall under art.13 of the Legislative Decree No. 196 of 30/06/2003, "Personal Data Protection Regulations".