CALL FOR VISITING PROFESSOR / SCIENTIST FOR THE ALLOCATION OF 20 SCHOLARSHIPS TO TEACHERS WITH PROVEN SCIENTIFIC EXPERIENCE, COMING FROM ABROAD AND RELEVANT TO UNIVERSITIES, RESEARCH CENTERS, FOREIGN INSTITUTIONS.

Art. 1 - Recipients
The Call for Visiting Professor / Scientist will award 20 scholarships to teachers with proven scientific expertise, coming from abroad and belonging to Universities, Research Centers, foreign Institutions. Scholars holding teaching modules as integral part of a degree or master degree or PhD or specialization course or of a scientific research activity in the framework of research projects at a SUN Department, which will ensure availability for spaces, libraries, equipment and facilities the Visiting Professor / Scientist require for his/her performance;

Art. 2 - Length of visit
The period of stay of the Visiting Professor / Scientist will be three (3) months, although not continuous; however, the continuous stay for one month at least will be considered an advantage;

Art. 3 - Period of performance
The visits of foreign scholars will take place not later than December 31, 2015. Non - EU Visiting Professor / Scientist will have to plan their arrival well in advance (minimum 3 months), given the time needed to obtain an entrance visa for Italy, mandatory in order to accept a paid job at SUN;

Art. 4 - Economic conditions
The salary equals € 3,500.00 gross per month. This amount is to be considered before withholding tax (income tax - IRPEF), social security (INPS) and insurance (INAIL), which are established by law as borne by the Visiting Professor/Scientist. The signature of a contract for coordinated and continuous collaboration (co.co.co), which will show the salaries of the Visiting Professor/ Scientist, is required for the assignment. The appointment will run from the date of contract signature.
The payment of the amounts set (net of withholding tax required by law) may take place:

- In the case of non-continuous presence, in a lump sum at the end of performance, following the presentation of a final report by the Visiting Professor/ Scientist;
- In the case of continuous presence, in monthly installments, with payment of compensation at the end of each month of activity and liquidation of the balance at the end of the contract, subject to submission of the final report on the activity performed.

The fee will be credited by bank transfer to the account indicated by the Visiting Professor / Scientist. There are no advances.
The remuneration is deemed to include the withholdings and contributions to be paid by the recipient and the burden borne by SUN (tax and social security) deriving from the above fees.

Any costs related to the granting of entry visa and residence permit for non-EU citizens, for health insurance coverage and the premium for the compulsory extension of insurance coverage for third party liability and work providers are also the responsibility of the Visiting Professor/Scientist.
It will be up to the foreign recipient to consider whether to require the application of international conventions against double taxation (Tax Treaty), if existent, and to present to the host University (SUN) certification issued by the competent authority of his/her own country.
The earner of income from coordinated and continuative activities, net of withholding taxes and social security, will receive CUD (Certificazione Unica) with which the University will attest the amounts paid and the related deductions paid to Erario (State).

The International Office can support the Visiting Professor / Scientist in search of housing, trying to prioritize the hospitality at the facilities affiliated with SUN within the “SUN Hospitality” Project.

**Art. 5 - Health Coverage**

European Citizens: The European Health Insurance Card (EHIC) allows citizens of the 28 EU Member States and Iceland, Liechtenstein, Norway and Switzerland a better access to medical care during stays abroad. The card allows access to public health services and urgent health care at host country (doctors, pharmacies, hospitals or clinics) exactly as residents.

Non-European citizens: The costs of health insurance coverage are borne by the Visiting Professor/Scientist, who will have to evaluate the extension of the validity of his/her own health insurance to Italy.

**Art. 6 - Activities carried out at SUN**

A professor or researcher appointed by SUN host Department will be assigned to each Visiting Professor/Scientist as internal reference (Referring Researcher / Professor).

The period of activity at SUN should be agreed with the Referring Researcher / Professor, taking into account the needs of teaching activities and of research group in which the Visiting Professor / Scientist will be included and must be notified to the International Office. Any agreement on the sojourn of VISITING PROFESSOR / SCIENTIST not indicated to that Office will not be considered.

Following the appointment, all activities planned in the teaching and research project must necessarily be authorized by the Board of the host Department and must be documented by a Statement of Approval issued by the same structure, which will ensure the internal logistics and free access of Visiting Professor / Scientist to classrooms and research laboratories.

The period approved is to be understood as effective presence at SUN.

During the engagement the Visiting Professor / Scientist can provide:

- educational activities also in the form of seminars and / or training modules; in this case, the Department will have to declare the credits provided by the Visiting Professor who will keep a record of lessons, including the date, the hour and the topics covered.
- research activities.

The Visiting Professor / Scientist is invited to participate in all activities organized by SUN during his/her period of stay.

The Visiting Professor / Scientist can participate in conferences / seminars, also abroad, upon notice to the International Office, with the recommendation to mention the Second University of Naples and the financing for Visiting Professor.

The host structures will have to give appropriate advertising to all the activities the Visiting Professor / Scientist participates in.

**Art. 7 - Incompatibility**

The position of Visiting Professor is not compatible with positions of any kind held in Universities or research structures operating in the host country.

**Art. 8 - Submission of applications and documentation to be attached**

Applications may be submitted by Professors and Researchers of the Second University of Naples, who will be the Visiting Professor / Scientist Referring Professor/Researcher at Sun host Department, using the attached form (Application Form: Attachment 1), and sent exclusively by mail at
visitingprofessors@unina2.it from 04/03/2015 until 07/04/2015. The proposer will receive a confirmation email as a receipt of the submission of the Application to the email address indicated in the application. Applications must be accompanied by:

- Invitation Letter sent to the Visiting Professor / Scientist proposed by the Referring Professor/Researcher at the Second University of Naples and its acceptance;
- Curriculum Vitae of the Visiting Professor / Scientist with indication of the role filled at the structure to which he/she belongs;
- List of scientific publications;
- Program of planned activities during the visit and a description of how the Visiting Professor / Scientist activity promotes the University and Department internationalization;
- Resolution of Approval by the Board of Department which the Visiting Professor / Scientist will be hosted in, with indication of a priority order in view of the Department internationalization policies.

The application must indicate the Visiting Professor / Scientist’s e-mail address to which sending any correspondence.

**Art. 9 - Selection and evaluation of qualifications**
Evaluation of applications will be entrusted to a Committee, specifically appointed by the Rector, which will consider them on the basis of the following criteria: a) scientific quality of the candidate’s curriculum vitae; b) program of planned activities during the stay; c) length of stay; d) impact and repercussions on the local scientific community.

Additionally, the following criteria will be considered as preferring Visiting Professor / Scientist:
- at least 1 month of stay continuously at SUN Department;
- willingness to serve as reference for future scientific collaborations / training;
- equitable distribution between macro-scientific areas and departments.

The applications for those who have previously served as Visiting Professor/Scientist at SUN will also be assessed but preference will be given to those who have never served in that role before. Suitable but not selected candidates will be considered as reserves and will be called if any cost savings on the funds will be available.

**Art. 10 - Notification of assignment and acceptance**
The final list will be published on the site [http://www.unina2.it/index.php/international/docenti-e-ricercatori](http://www.unina2.it/index.php/international/docenti-e-ricercatori) and the selected candidates and their contact will receive a formal notification for designation via e-mail. The International Office will also send a special form, with which the teacher must declare to accept or decline the appointment and send a copy of passport or other identity document by the date stated therein.

**Art. 11 - Final report**
At the end of the stay and not later than one month from the date of conclusion of the same at SUN, the Visiting Professor / Scientist (and his/her contact) will produce a final report on his/her activity, which must be sent to SUN “Ripartizione Affari Istituzionali ed Internazionali”.

**Art. 12 - Allocation of funds**
The funding for the projects selected will be made available to the structures of reference that will provide for all the administrative and accounting requirements.

**Art. 13 - Responsible of procedures**
According to Law 241/90, art. 4, 5 and 6, Dr. ssa Carmela LUISE is in charge of administrative procedures.

**Art. 14 - Advertisement publication**
The present call for application will be published on the SUN website at: [http://www.unina2.it/index.php/international/docenti-e-ricercatori](http://www.unina2.it/index.php/international/docenti-e-ricercatori)
Art. 15 - Data protection
All the documents regarding personal data protection fall under art.13 of the Legislative Decree. n. 196 of 30 June 2003, " Personal Data Protection Regulations ". 