

USEFUL INFORMATION FOR THE DEGREES IN MEDICINE AND SURGERY IN ITALIAN AND ENGLISH LANGUAGE - SUMMER SESSION OF JULY 2020

- Those who intend to graduate in the summer session of July 2020, at the CDLM in Medicine and Surgery in Italian and in English, must comply with the following provisions, useful for submitting the documentation concerning the final graduation exam.
- Send, a .pdf file, exclusively to the email address laureandi.medicinanapoli@unicampania.it, strictly with your INSTITUTIONAL STUDENT MAIL, the booking application for the graduation exam, requesting confirmation of reading, having receipt value. The sending of the aforementioned documentation to e-mails other than the one notified above WILL BE CONSIDERED NOT VALID.
- Pay the € 16.00 virtual stamp through the "pagoPA" which will be available on your personal page only after the Office has acquired the booking request. It is not necessary to forward anything, the payment will be visible to the Office once executed.
- Send, the remaining documentation necessary for admission to the final degree exam, with a .pdf file, to the email address, previously notified, always using your INSTITUTIONAL STUDENT email:
 1. FRONTISPIECE of the thesis(the very title page) signed by the Supervisor and stamped by the Department. To obtain what is due, forward the FRONTISPIECE page (file.pdf) to the Supervisor with an institutional email, who after having signed the signature, will return it to the sender. Once the signature of the Supervisor has been acquired, the graduating student must send the FRONTISPIECE page to the Department of their degree course via institutional mail (Experimental Medicine for the degree course in Italian and Precision Medicine for the degree course in English.). After acquiring the stamp of the Department, the graduating student will forward it to the Student Secretariat, for the continuation of competence.
 2. For MEDICINE undergraduates: certificate of 100 hours (for TAB.XVIII students at 29 exams) and / or ADE booklet, with stamp and signature of the supervisor (to be placed on the title page of the aforementioned ADE booklet) essential for certification of internship hours useful for the preparation of the degree thesis. If the supervisor is unable to do so in the booklet, a declaration of the fulfillment of the provisions of each Order can be sent, on a form created ad hoc by the supervisor;
 3. self-certification, made in the ways and forms admitted by law, in which the non-possession of the consequent return is expressed, of the books belonging to the University Library;

4. **SELF-CERTIFICATION IN WHICH THE ACCEPTANCE IS EXPRESSED THAT THERE ARE NO ERRORS AND / OR OMISSIONS ON YOUR UNIVERSITY CAREER, made in the ways and forms admitted by law.**
5. **the praise request form (if there are requirements - annex 1 only for id numbers A24 and/or A90);**
6. **photocopy of the document (if not included in the career attachments);**

Deadline for submission of the final degree thesis

The submission of the degree thesis must take place through the WETRANSFER platform, no later than 10 July 2020. In the .pdf file containing the degree thesis, the previously stamped and signed title page must also be present. In the subject of the email, the graduating student must specify the candidate's name and surname and matriculation number.

Payment of taxes

Graduating students must be in compliance with the payment of university contributions up to the entire 2019/2020 academic year, as indicated in the Tax Manifesto. (all payments must be made by 02/07/2020).