

**CALL FOR APPLICATIONS**  
**FOR ADMISSION TO THE DEGREE COURSES IN DATA ANALYTICS**  
**FOR THE ACADEMIC YEAR 2024/2025**  
**REOPENING**

**ART. 1) ANNOUNCEMENT OF THE COMPETITION**

The call for applications for the reopening of the single Competition for admission – academic year 2024/2025, to the Bachelor's Degree Course in **Data Analytics** code B34 (class L41) – pertaining to the Department of Mathematics and Physics of the University of Campania "Luigi Vanvitelli" – for a scheduled number of **45 places for E.U. citizens and non-EU citizens residing in Italy pursuant to art. 26 of Law 189/02** *"In any case, access to university courses, on equal terms with Italian students, is allowed to foreigners holding a residence permit, or a residence permit for subordinate work or self-employment, for family reasons, for political asylum, for humanitarian asylum, or for religious reasons, or to foreigners legally residing for at least one year in possession of a higher education qualification obtained in Italy, as well as to foreigners, wherever they reside, who hold final diplomas from Italian schools abroad or foreign or international schools, operating in Italy or abroad, subject to bilateral agreements or special regulations for the recognition of qualifications and meet the general conditions required for entry for study"*.

**ART. 2) REQUIREMENTS FOR PARTICIPATION IN THE COMPETITION**

The following can submit an application to participate in the Competition:

• for access to the **45 places, intended for E.U. citizens and non-EU citizens residing in Italy referred to in art. 26 of Law 189/02.**

All candidates are admitted to the competition procedure subject to reservation. The Administration may at any time, with a reasoned measure, order the exclusion for lack of the prescribed requirements or false declarations; this measure will be notified to the interested party by registered mail with acknowledgment of receipt.

**ART. 3) APPLICATION FOR PARTICIPATION IN THE COMPETITION AND TOLC SUPPORT**

**1. SUBMISSION OF THE APPLICATION FOR PARTICIPATION IN THE COMPETITION**

The procedure for applying for admission to the Bachelor's Degree Course in Data Analytics includes **TWO MANDATORY PHASES:**

- A. **REGISTRATION IN THE CISIA TEST RESERVED AREA AND REGISTRATION FOR THE ENGLISH TOLC-E THROUGH THE CISIA PORTAL (<https://www.cisiaonline.it>);**
- B. **REGISTRATION IN THE RESERVED AREA AND REGISTRATION FOR THE COMPETITION THROUGH THE UNIVERSITY PORTAL (<https://www.unicampania.it/>)**

**Phase A**

To register for the CISIA TEST reserved area and to register for the TOLC-E ENGLISH, please refer to the C.I.S.I.A. portal (<https://www.cisiaonline.it/area-tematica-tolc-cisia/iscrivarsi-al-tolc/>) and to comply with the provisions of Article 3 of the T.O.L.C. Regulations published on the C.I.S.I.A. website at the following link <https://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti>.

Participants with disabilities / S.L.D. have a space available to upload the appropriate certifications. At the link <https://guide.cisiaonline.it/it/Registrazione> you can find an explanatory guide on creating an account and uploading documents and certifications to the CISIA TEST Reserved Area.

The T.O.L.C. is a national test promoted and managed by the Interuniversity Consortium Integrated Systems for Access (C.I.S.I.A.).

The Department of Mathematics and Physics has decided to use the ENGLISH TOLC-E TEST in TOLC@CASA mode or at the candidate's home in virtual classrooms according to the procedure and regulations reported on the C.I.S.I.A. portal (<https://www.cisiaonline.it/are-tematica-tolc-cisia/home-tolc-generale/>).

**For the purposes of this call, ENGLISH TOLC-E taken from January 2024 and no later than November 11 at any university are considered valid.**

Candidates, therefore, have several T.O.L.C. delivery sessions available, even early ones already held, **starting from January 2024 and no later than the deadline of November 11 2024.**

The calendar for the delivery of the ENGLISH TOLC-E TESTS at any university is available on the C.I.S.I.A. portal (<https://www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale/>).

To take the T.O.L.C., the participant must pay the compulsory all-inclusive fee, collected by C.I.S.I.A. on behalf of the University, physical or virtual, where the test is taken. The amount of this contribution is non-refundable and is the same throughout the national territory. The C.I.S.I.A. Consortium Members' Assembly sets it every year.

For the year 2024, this contribution has been set at € 30.00.

Payment must be made following the procedures set out in Article 3.2 of the CISIA TOLC Regulations published at the following link <https://www.cisiaonline.it/are-tematica-tolc-cisia/regolamenti>. Registration is confirmed only when the receipt of payment and registration is present in the booking management area.

This receipt must be kept and gives the right to take the test. If you do not receive confirmation of payment and do not have the registration receipt, you will not be allowed to take the T.O.L.C.

### **Phase B**

To register for the Competition through the University portal, candidates must submit an application for participation exclusively through the electronic procedure, using the credentials for accessing the University web services ([www.unicampania.it](http://www.unicampania.it) - **Student Services > Online Competitions** - *click on > LOGIN* <https://esse3.unicampania.it/Home.do>), starting from the day **November 11 2024** and no later than **November 24 2024**.

The application procedure can be carried out - 24 hours a day - from any computer connected to the network.

Those who do not already have the credentials to access the University web services must first register. For helpful information for the first time registering for the University web service, it is necessary to follow the instructions in [the "Guide for new user registration"](#) at the web address mentioned above address.

Once you have logged in to the online services for students, you must click on Secretariat/Admission Test/Competition Registration and choose the Competition for admission to the Bachelor's Degree Course in Data Analytics, then continue on the various screens proposed by the computer procedure. The aforementioned I.T. procedure will be deactivated, strictly and automatically: at **11:59 pm (CET) on November 24 2024.**

**Failure to submit the application for participation in the Competition in compliance with the terms and procedures indicated above for the aforementioned two mandatory phases precludes any possibility of participation in the Competition.**

The Administration, at every stage of the procedure, reserves the right to ascertain the veracity of the declarations in place of certification or affidavits made by the candidates in accordance with the regulations in force on the subject; the candidate, therefore, must provide all the necessary elements to allow the Administration to carry out the appropriate checks.

All candidates are admitted subject to the procedure set out in this notice of Competition.

The Administration, by reasoned decree, may proceed, at any time, to exclude the candidate from the Competition for lack of the prescribed requirements.

## **2. TAKING THE TOLC**

The ENGLISH TOLC-E consists of 36 questions divided into 3 sections. The sections have a predetermined number of questions and each section has a predetermined time, namely:

<b>SECTIONS</b>	<b>NUMBER OF QUESTIONS</b>	<b>TIME AVAILABLE</b>
LOGIC	13 QUESTIONS	30 MINUTES
READING COMPREHENSION	10 QUESTIONS	30 MINUTES
MATHEMATICS	13 QUESTIONS	30 MINUTES
<b>TOTAL</b>	<b>36 QUESTIONS</b>	<b>90 MINUTES</b>

Each question is multiple choice and has 5 possible answers, of which only one is correct.

The result is determined as follows:

- 1 point for each correct answer;
- -0.25 points for each incorrect answer;
- 0 points for each answer not given.

Participants are required to comply with the rules and behaviours indicated in Article 4.2 of the T.O.L.C. Regulations published on the C.I.S.I.A. website at the following link <https://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti>.

The score obtained, immediately viewable on the screen at the end of the test, will be recognized as official and made available only from 19.00 of 48 hours after the end of the TOLC@CASA.

At the end of the test, the Commissioners can access the recordings made and verify the correct conduct of the tests, as well as take into consideration the reports of any anomalous behavior in the use of the S.E.B. client or application by C.I.S.I.A.

After 48 hours from the end of the TOLC@CASA the person who has correctly carried out the test, following the rules and behaviors indicated in the regulations, will have his or her result recognized TOLC@CASA and will be able to access the certification of the result.

For any further information on activities related to taking the T.O.L.C.s, please refer to the C.I.S.I.A. portal at the following links

<https://guide.cisiaonline.it/it/Prima del TOLC>

<https://www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale/>

Finally, it should be noted that on the C.I.S.I.A. portal it is possible to access the exercise area at the following link [https://allenamento.cisiaonline.it/utenti\\_esterni/login\\_sso.php](https://allenamento.cisiaonline.it/utenti_esterni/login_sso.php)

#### **ART. 4) CRITERIA AND PROCEDURES FOR THE APPOINTMENT OF THE COMMISSION**

The Commission in charge of the admission test, appointed by subsequent provision, is composed of the President and 2 (two) permanent members plus 2 (two) alternates, appointed from among all the professors and researchers with teaching activities in the courses of study of the Department of Mathematics and Physics.

The Commission is responsible for the regular conduct of the selection in question and the definition of the relative ranking, according to the methods and criteria provided for in this Announcement.

The Commission is also responsible for the tasks that will be indicated in detail in the appointment measure. All the operations carried out by the Commission must be recorded in a special report, signed on each sheet and signed by the President and all the members of the commission in charge.

The members of the Commission, prior to accepting the appointment, must, after consulting the printouts showing the names of the candidates admitted to participate in the Competition, make a declaration that they do not have a relationship of kinship or affinity with any of them up to and including the fourth degree, that they do not hold political office.

#### **ART. 5) ENTRY, TRAINING, CALCULATION OF THE SCORE AND SCROLLING OF THE RANKING LIST**

For the purposes of inclusion in the ranking, interested parties must:

1. Reach the minimum total score threshold of at least 13 points out of 36 points in the ENGLISH TOLC-E online;
2. Reach the minimum threshold of 5 points out of 13 points in the "Mathematics" section of the online ENGLISH TOLC-E;
3. Demonstrate knowledge of the English language by submitting one of the recognized certifications for the purpose of certifying knowledge of the English language at least level B1, relating to the Common European Framework of Reference (C.E.F.R.). You can refer to the table <https://www.cambridgeenglish.org/it/exams-and-tests/cefr/>

Candidates who have exceeded the above minimum score thresholds and who are in possession of the English language certification must attach **the result of the ENGLISH TOLC-E** carried out within the established deadlines and the **residence permit** issued by the Competent Bodies and valid through the Elixforms procedure which will be published on the University website - <https://www.unicampania.it/> - in the section dedicated to admission to the degree course in **Data Analytics starting from 8 am (CET) on November 11th 2024 and no later than 11:59 pm (CET) on November 24th 2024.**

Candidates who are unable to demonstrate the possession of language skills through the production of an official certification may request, through the aforementioned Elixforms procedure, to take an online English language interview.

The date of the English language interview is set for the following day:

- **November 25th, 2024 at 2:00 pm (CET)**

Useful information for the purpose of taking the online interview to verify knowledge of the English language will be provided through a notice on the department's website

[Department of Mathematics and Physics](#)

At the end of the interview, the candidate will be given a **pass-or-fail judgment**, equivalent to the mandatory B1 access requirement.

The position in the ranking of students who have taken the ENGLISH TOLC-E online and who are in possession of the English certification, or who have obtained the eligibility for the interview, will be determined on the basis of the score reported by the ENGLISH TOLC-E, if passed with a score of at least 13 points, of which 5 in the "Mathematics" section.

Passing more than 5 quizzes in the "Mathematics" section, in the overall calculation of the score, will have such a value as to increase the total score by **1.5 points** for each additional point of passing over 5 points.

For each certified level of knowledge of the English language higher than B1 (B2, C1, C2 or more) one point will be awarded up to a maximum of 3 points for a level equal to or higher than C2:

B1= 0

B2 = 1 point

C1 = 2 points

C2 or higher = 3 points

Which will be added to the T.O.L.C. score and the points obtained in the Mathematics section.

It is reiterated that students who do not have a language certification, who access the interview to ascertain language proficiency, **will not be awarded any additional score**. Eligibility is equated in the calculation of the score to the minimum access requirement B1.

The final score is calculated as follows:

**candidate score: ENGLISH TOLC-E score + 1.5 x (mathematics section score -5) + English language certificate score (CEFR)**

The general merit ranking will be published on the website of this University <https://www.unicampania.it/> and on the Register of the Science Student Secretariat Office, **on December 9<sup>th</sup>, 2024**.

**Such publication constitutes official notification to the interested parties, to all intents and purposes**

#### **ART. 6) ENROLMENT OF THE WINNERS**

To enrol in the Bachelor's Degree Course in Data Analytics pertaining to the Department of Mathematics and Physics of the University of Campania "Luigi Vanvitelli", **it is necessary to be in a useful position in the ranking, i.e. within the position that corresponds to the maximum number scheduled for the degree course.**

Participants, placed in a useful position for admission to the course, acquire the right to enrol with it **within the deadline prescribed by the call for applications. Failure to exercise the right to enrolment within the prescribed deadline will result in the forfeiture of the right itself.**

The general merit ranking will be published on the website of this University: [www.unicampania.it](http://www.unicampania.it) and on the Register of the Science Student Secretariat Office, **on December 9th, 2024**.

**Such publication constitutes official notification to the interested parties, to all intents and purposes.**

Those entitled to enrolment must register and submit the enrolment application exclusively in the manner indicated below, starting **from December 9th, 2024 and no later than 12:00 noon on December 15th, 2024**.

Register and submit the enrolment application online by accessing the student web services area [Enrolment online \(ACCESS THE SERVICE\)](#) with the credentials already used to submit the application for participation in the Competition, according to the procedures indicated in [the Guide for enrolment in restricted access degree programmes](#) or in the [Guide for enrolment for transfer to a degree programme with restricted access](#), published at the aforementioned link in the student web services area.

**During the ONLINE REGISTRATION procedure** of the enrolment application, **it is MANDATORY** to upload the following documentation:

- **valid identity document** (mandatory and blocking upload);
- **tax code** (mandatory and blocking upload);
- **passport-size photo** (at least 266x354 pixels) showing the face in the foreground (mandatory upload, not blocking, to be done in any case within 30 days of registration of the application).
- **Print the enrolment application** (upload required in the next step - online submission procedure)

**During the ONLINE SUBMISSION procedure** of the enrolment application, **it is MANDATORY** to upload the following documentation in the user's web area in the "**Career/Career Attachments**" section:

- **enrolment application (previously printed) must be signed and dated** (Type of Attachment: Enrolment Application);
- **receipt of payment of the PagoPA Payment Notice relating to the first instalment of enrolment** (Type of Attachment: Receipt of payment of enrolment instalment/virtual stamp duty);
- **electronic receipt of payment of the regional tax**

**The enrolment application will be considered duly submitted only if, within the deadline set for enrolment itself, the following are present in the aforementioned I.T. procedure no. 5 upload** – (identification document, tax code, signed enrolment application and receipt of payment of the enrolment instalment or virtual stamp duty and electronic receipt of payment of the regional tax).

**Failure to comply with the above will result in the loss of the right to enrolment. The exact date and time of upload is recorded in the University database, therefore, UPLOADS made after the indicated deadlines will NOT be valid for enrolment.**

For the academic year 2024/2025, the amount of the regional tax is differentiated on the basis of the I.S.E.E. value. The relevant amounts and the methods of payment of the regional tax can be found on the A.D.I.S.U.R.C. website.

It is possible to consult the method of payment of the Regional Tax through the notice published on the University website at the following link:

[Consult the notice relating to the payment method of the REGIONAL TAX](#)



**During the online application procedure, it is necessary** to authorise the University to automatically retrieve the I.S.E.E. (for those who have it) directly from the I.N.P.S. database, in online mode, through the reserved web area (*Career data*). In the absence of the I.S.E.E. data or in the absence of the aforementioned authorization for the automatic retrieval of the data in question, the student is automatically assigned the maximum band provided by the Campania Region for the payment of the Regional Tax for the right to study.

#### **ART. 7) RANKING LIST SCROLLING – VACANCIES AT THE END OF THE ENROLMENT DEADLINE**

If after the deadline of **December 15 2024 there are vacancies**, the Science Student Secretariat Office will proceed with the scrolling of the general merit ranking.

In particular, on **December 17 2024**, the Registrar's Office will publish the list of those entitled to enrolment following the **1st scrolling of the ranking list**.

Those entitled, following the aforementioned scrolling, must complete their enrolment - starting from **December 17 2024 and no later than 12:00 noon on December 22 2024**, in the forms and in the manner provided for in the previous article.

If, as of **December 22 2024, there are still unfilled positions**, a subsequent scrolling will take place **on January 7 2025** following the **2nd scrolling of the ranking**.

Those entitled, following the aforementioned scrolling, must complete their enrolment - starting from **January 7 2025 and no later than 12:00 noon on January 12 2025**, in the forms and in the manner provided for in the previous article.

**The procedures for scrolling the rankings will proceed until the exhaustion of those entitled, in the forms and with the methods provided for in the previous article.**

The lists of those entitled to enrolment by scrolling will be published on the website of this University [www.unicampania.it](http://www.unicampania.it) and on the notice board of the Science Student Registrar's Office. This publication has the value of official notification to the interested parties, for all legal purposes.

**Failure to enrol those entitled, within the terms set out above, will result in forfeiture of the right to enrolment in the A.Y. 2024/2025 in the degree programme covered by this call.**

#### **ART. 8) INFORMATION ON THE PROCESSING OF PERSONAL DATA**

Pursuant to art. 13 and 14 of the G.D.P.R. – General Data Protection Regulation E.U. no. 679/2016 – the personal data provided by the candidates will be collected at the University of Campania "Luigi Vanvitelli", for the purposes of managing the selection and will be processed in paper form and through an automated database.

The Data Controller is the Rector of this University.

At any time, the data subject may exercise his or her rights towards the data controller, pursuant to art. 15 to 22 of the aforementioned E.U. Regulation 2016/679, including the right of access to data, the right to rectify, update, complete or delete data that is incorrect, incomplete or collected in terms that do not comply with the law, as well as the right to object to their processing for legitimate reasons.

These rights may be asserted by sending a request to the D.P.O. with the subject: "Privacy rights" e-mail: [rpd@unicampania.it](mailto:rpd@unicampania.it) or P.E.C.: [rpd@pec.unicampania.it](mailto:rpd@pec.unicampania.it).

For further and more detailed information, please refer to the privacy policy published on the university website at the following link <https://www.unicampania.it/index.php/privacy>.

#### **ART.9) PUBLICITY AND PROVISIONS TO ENSURE THE TRANSPARENCY OF THE COMPETITION PROCEDURE**

**1.** This announcement is published today on the website of this University, at the following address: [www.unicampania.it](http://www.unicampania.it) and can also be consulted at the Science Student Secretariat Office.

All publications provided for in this announcement have the value of official notification to interested parties for all purposes and consequences of the law; therefore, the University will not send notifications and personal communications to candidates.

The forms relating to this Competition are available on the University website, at [www.unicampania.it](http://www.unicampania.it).

**2.** Candidates have the right to exercise the right of access to the records and documentation of the competition procedure (limited to the acts and documentation of the competition procedure within the competence and possession of this University) in accordance with the provisions of Law 241/1990 and subsequent amendments. and in compliance with the provisions of the University Regulations implementing the aforementioned Law 241/1990, referred to in the premises of this provision, issued with Rector's Decree no. 622 of 26/07/2018. Data subjects enjoy the rights referred to in Article 7 of the aforementioned Legislative Decree and Articles 15 to 22 of the aforementioned E.U. Regulation 2016/679, including the right of access to data concerning them "[Request for document access](#)", as well as some complementary rights, including the right to have rectified, updated, complete or delete data that is incorrect, incomplete or collected in terms that do not comply with the law, as well as the right to object to their processing for legitimate reasons.

### **ART. 10) FINAL PROVISIONS**

**1.** For all matters not expressly provided for in this announcement, reference is made to the legislative, regulatory and ministerial provisions mentioned in the introduction.

**2.** This University reserves the right to exclude candidates who participate in the test announced by this announcement at any time for failure to comply with the provisions given therein or the deadlines indicated or for lack of the requirements required of candidates.

**3.** It is reiterated **the mandatory nature of compliance with the deadlines** and the provisions of this announcement.

### **ART. 11) JURISDICTION**

An appeal against the content of this measure may be made to the competent Regional Administrative Court, within 60 days of its publication.

### **ART. 12) PERSON IN CHARGE OF THE PROCEDURE**

Pursuant to art. 4 of Law no. 241 of 07/08/1990 (New rules on administrative procedure and right of access to administrative documents), of the University Regulations implementing the aforementioned Law 241/90 (issued with Rector's Decree no. 622 of 26/07/2018) Dr. Grazia Marocco is appointed Head of the entire competition procedure, which is not the responsibility of the Selection Committee.

The person in charge of the procedure, prior to accepting the appointment, must, after consulting the printouts showing the names of the candidates admitted to participate in the Competition, issue a declaration that he or she does not have a relationship of kinship or affinity with any of them up to and including the fourth degree, that he or she does not hold political office.

### **ART. 13) NOTE INFORMATIVE**

For any information or support, the Science Student Secretariat Office located in Via Vivaldi, 43 - 81100 Caserta - is available on working days at the telephone number 0823274626 and at the following e-mail address: [segreteria.scienze@unicampania.it](mailto:segreteria.scienze@unicampania.it) .



We inform you that the Science Student Secretariat Office is open to the public on the following days and times:

- M.O.N.D.A.Y., WEDNESDAY from 1:30 pm to 3:30 pm
- T.U.E.S.D.A.Y., THURSDAY, FRIDAY from 09:00 to 12:00.

Caserta

**Signed by THE MANAGER  
(Dr. Nicola DELLA VOLPE)**

**Organisational Unit Responsible for the Procedure:**

Science Student Secretariat Office

Location: Via Vivaldi 43 Caserta

Head of Office: Dr. Grazia Marocco

Person in charge of the procedure: Dr. Grazia Marocco

E-mail: [segreteria.scienze@unicampania.it](mailto:segreteria.scienze@unicampania.it) - [Web Page](#)

Tel.:0823.274446 – 0823.274626