

Repertorio n. 249/2024
Prot n. 67826 del 03/05/2024
Annex. no. 1

**NOTICE OF COMPETITION
FOR ADMISSION TO THE DEGREE COURSE IN DATA ANALYTICS
FOR THE ACADEMIC YEAR 2024/2025**

ART. 1) CALL FOR COMPETITION

A competition is announced for admission - academic year 2024/2025 - to the three-year degree course in **Data Analytics** code B34 (class LM 41) - pertaining to the Department of Mathematics and Physics of the University of Campania Luigi Vanvitelli - **for 150 places**, of which **100 places** allocated to non-EU citizens residing abroad and 50 places allocated to EU citizens and non-EU citizens residing in Italy, pursuant to Article 26 of Law 189/02;

ART. 2) REQUIREMENTS FOR PARTICIPATION IN THE COMPETITION

The following individuals are eligible to apply:

- **For the 50 places:** exclusively EU citizens and non-EU citizens residing in Italy, pursuant to Article 26 of Law no. 189/2002;
- **For the 100 places:** these are reserved for non-EU citizens residing abroad not included in the above-mentioned Article 26 of Law 189/2002. Participants must be included in the lists of applications for admission to the Data Analytics course at this University, forwarded to this University by the Diplomatic or Consular Representations with territorial jurisdiction.

All candidates are conditionally admitted to the competition procedure. The administration may at any time, by reasoned decision, order the exclusion for failure to meet the prescribed requirements or for false declarations; this decision will be notified to the party concerned by registered letter with return receipt.

ART. 3) APPLICATION TO TAKE PART IN THE COMPETITION AND TOLC (ONLINE TEST)

1. SUBMISSION OF APPLICATION FOR PARTICIPATION IN THE COMPETITION

The application procedure for admission to the three-year degree course in Data Analytics involves **TWO MANDATORY STEPS:**

- REGISTRATION IN THE PRIVATE CISIA TEST AREA AND ENROLMENT FOR ENGLISH TOLC-E VIA THE CISIA PORTAL** (<https://www.cisiaonline.it>);
- REGISTRATION IN THE RESERVED AREA AND REGISTRATION FOR THE COMPETITION VIA THE UNIVERSITY PORTAL** (<https://www.unicampania.it>);

STEP A

For registration in the TEST CISIA reserved area and registration for ENGLISH TOLC-E, please refer to the CISIA portal (<https://www.cisiaonline.it/area-tematica-tolc-cisia/iscriverti-al-tolc/>) and compliance with the provisions of Article 3 of the TOLC Regulations published on the CISIA website at the following link <https://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti>.

Participants with disabilities/DSA are provided with a space to upload the appropriate certifications. An explanatory guide on how to create an account and upload documents and certifications to the TEST CISIA reserved area is available at <https://guide.cisiaonline.it/it/Registrazione>.

The TOLC is a national test promoted and managed by CISIA Consorzio Interuniversitario Sistemi Integrati per l'accesso (Inter-University Consortium for Integrated Access Systems).

The Department of Mathematics and Physics has decided to use the ENGLISH TOLC-E TEST in TOLC@CASA mode, i.e. at the candidate's home in virtual classrooms in accordance with the procedure and regulations set out on the CISIA portal (<https://www.cisiaonline.it/area-tematicatolc-cisia/home-tolc-generale/>).

Only ENGLISH TOLC-E taken after January 2024 and no later than 19 July 2024 are considered valid for the purposes of this notice.

Candidates, therefore, have more than one TOLC session at their disposal, including early ones already held, **starting in January 2024 and no later than the deadline of 19 July 202, at any University.**

The calendar for the delivery of the ENGLISH TOLC-E TEST at any university can be found on the CISIA portal (<https://www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale/>). **This University has scheduled the delivery of the ENGLISH TOLC-E on 23 and 24 May 2024.**

In order to take the TOLCs, the participant must pay the compulsory all-inclusive fee, collected by CISIA on behalf of the university venue, physical or virtual, at which he/she takes the test. The amount of this fee is non-refundable, is the same throughout the country and is set annually by the CISIA Consortium.
For the year 2024, this contribution was set at EUR 30.00.

Payment must be made according to the terms of Article 3.2 of the CISIA TOLC Regulation published at the following link <https://www.cisiaonline.it/area-tematica-tolc-cisia/regolamenti>.

Registration is only confirmed when there is a receipt of payment and registration in the booking management area.

This receipt must be retained and entitles the student to take the test. If confirmation of payment is not received and the registration receipt is not available, the TOLC will not be allowed to take place.

STEP B

To register for the competition via the University portal, candidates must submit an application exclusively via the digital procedure, using the University's web services access credentials (***www.unicampania.it – Servizi per studenti > Concorsi on-line – click on > ACCEDI***), **starting from 6 May 2024 and no later than 19 July 2023.**

The application procedure can be carried out - 24 hours a day - from any computer connected to the Internet.

Those who do not already have access credentials to the University's web services will have to register first.

For information on how to register for the first time with the University's web services, please follow the instructions given in the [Guida per la registrazione nuovo utente](#).

Once logged in to the online services for students, it is necessary to **click on Segreteria/Test di Ammissione/Iscrizione Concorsi** and choose the Competition for admission to the three-year degree course in Data Analytics, then continue through the various screens of the IT procedure.

The IT procedure will be deactivated, categorically and automatically, on 19 July 2024 at 11:59 p.m.

Failure to submit an application to take part in the competition in accordance with the above-mentioned deadlines and procedures for the two compulsory steps precludes any possibility of participating in the competition.

At any stage of the procedure, the Administration reserves the right to verify the truthfulness of the declarations in lieu of certification or affidavits made by candidates, pursuant to the relevant legislation in force; the candidate, therefore, must provide all the necessary elements to allow the Administration to carry out the appropriate checks.

All candidates are conditionally admitted to the procedure in this notice of competition.

The administration may, by reasoned decree, exclude a candidate from the competition at any time for failure to meet the prescribed requirements.

2. TAKING THE TOLC

The ENGLISH TOLC-E consists of 36 questions divided into 3 sections. The sections have a predetermined number of questions and each section has a predetermined time, i.e.:

| SECTIONS | NUMBER OF QUESTIONS | TIME AVAILABLE |
|-----------------------|----------------------------|-----------------------|
| LOGIC | 13 QUESTIONS | 30 MINUTES |
| READING COMPREHENSION | 10 QUESTIONS | 30 MINUTES |
| MATHEMATICS | 13 QUESTIONS | 30 MINUTES |
| TOTAL | 36 QUESTIONS | 90 MINUTES |

Each question is multiple choice and has five possible answers, only one of which is correct. The result is determined as follows:

- 1 point for each correct answer
- -0.25 points for each incorrect answer
- 0 points for each answer not given

Participants are required to abide by the rules and conduct set out in Article 4.2 of the TOLC Rules published on the CISIA website at the following link <https://www.cisiaonline.it/areatematica-tolc-cisia/regolamenti>.

The score obtained, which will be immediately displayed on the screen at the end of the test, will only be recognised as official and made available from 7:00 p.m. 48 hours after the end of the TOLC@CASA.

At the end of the test, the Commissioners will be able to access the recordings and verify the proper conduct of the tests, as well as consider reports of any abnormal behaviour in the use of the client or the SEB application by CISIA.

48 hours after the end of the TOLC@CASA, the person who has correctly performed the test, following the rules and behaviour set out in the regulations, will have his/her TOLC@CASA result recognised and will be able to access the result certificate.

For any further information on TOLC-related activities, please refer to the CISIA portal at the following links:

[https://guide.cisiaonline.it/it/Prima del TOLC](https://guide.cisiaonline.it/it/Prima_del_TOLC)

<https://www.cisiaonline.it/area-tematica-tolc-cisia/home-tolc-generale/>

Finally, please note that on the CISIA portal you can access the exercise area at the following link: https://allenamento.cisiaonline.it/utenti_esterni/login_sso.php

ART. 4) CRITERIA AND PROCEDURES FOR APPOINTING THE COMMISSION

The Commission in charge of the admission test, appointed by a subsequent decision, is composed of the Chair and 3 (three) full members plus 3 (three) alternates, appointed from among all the teachers and researchers with teaching activity in the courses of the DEPARTMENT OF MATHEMATICS AND PHYSICS.

The Commission is entrusted with the full responsibility for the proper conduct of the selection process in question and the definition of the relevant ranking list, in accordance with the procedures and criteria laid down in this notice.

The Commission is also entrusted with the tasks that will be set out in detail in the appointment decision. All operations carried out by the commission must be recorded in minutes, initialled on each sheet, and signed by the Chair and all members of the commission.

Prior to accepting their appointment, the members of the Commission must, after consulting the lists containing the names of the candidates admitted to the competition, declare that they have no relationship of kinship or affinity up to the fourth degree included with any of them and that they do not hold any political office.

ART. 5) LISTING, FORMATION, CALCULATION OF POINTS AND SCROLLING OF THE RANKING LIST

In order to be included in the ranking list, applicants must:

1. Achieve a minimum total score of at least 13 out of 36 points in the online ENGLISH TOLC-E.
2. Achieve the minimum threshold of 5 out of 13 points in the “Mathematics” section of the online ENGLISH TOLC-E.
3. Demonstrate knowledge of the English language by presenting one of the recognised certifications for the purpose of attesting English language proficiency at least at the B1 level, relative to the Common European Framework of Reference (CEFR). You can refer to the table <https://www.cambridgeenglish.org/it/exams-and-tests/cefr/>

Candidates who have exceeded the aforementioned minimum score thresholds and who are in possession of the English language certification will have to attach, in addition to the aforementioned documentation, **the result of the ENGLISH TOLC-E** carried out within the established deadlines through the Elixforms procedure which will be published on the site of the University - <https://www.unicampania.it/> - in the [section dedicated to admission to the degree course in Data Analytics A.A. 2024/2025](#), **starting from 08:00 on 6 May 2024 and no later than 11:59 pm on 19 July 2024.**

Candidates who are unable to demonstrate possession of language skills through the production of an official certification may request, through the aforementioned Elixforms procedure, to take an online English language interview.

The dates of the interview will be set later and published on the University website <https://www.unicampania.it/>.

The information useful for taking the online interview to verify knowledge of the English language will be provided through a notice on the department website [Department of Mathematics and Physics](#).

At the end of the interview, the candidate will be awarded a suitability, equivalent to the mandatory B1 access requirement.

The ranking position of students who have taken the ENGLISH TOLC-E online and who are in possession of the English certification, or who have passed the interview, will be determined based on the score obtained from the ENGLISH TOLC-E, if passed with a score of at least 13 points of which 5 in the "Mathematics" section.

Passing more than 5 quizzes in the "Mathematics" section will count towards the overall score and will increase the total score by 1.5 points for each additional pass mark over 5 points.

One point will be awarded for each certified level of English language knowledge above B1 (B2, C1, C2 or more) up to a maximum of 3 points for a level equal to or above C2:

- B1 = 0
- B2 = 1 point
- C1 = 2 points
- C2 or higher = 3 points

These points will be added to the TOLC score and the points obtained in the Mathematics section.

Students not in possession of a language certificate who attend the language proficiency interview **will not be awarded any additional points**. Eligibility is equated in the calculation of points with the B1 minimum entry requirement.

The final score is calculated as follows:

candidate score: ENGLISH TOLC-E score + 1.5 x (mathematics section score -5) + English language certificate score (CEFR)

The general merit ranking will be published on the website of this University <https://www.unicampania.it/> and on the noticeboard of the Science Student Secretariat Office **on 5 August 2024**.

This publication constitutes official notification to interested parties, for all purposes.

The non-EU citizen candidates placed in the first 100 places, and the EU and non-EU citizen candidates resident in Italy referred to in the art. 26 of Law no. 189 of 2002 placed in the first 50 places of the respective rankings, will be declared winners and will be able to produce an application for enrollment in the Degree Course in Data Analytics. In case of ex-aequo, the student with the least seniority will be admitted to the course.

ART. 6) REGISTRATION OF WINNERS

In order to enrol in the three-year degree course in Data Analytics pertaining to the Department of Mathematics and Physics of the University of Campania Luigi Vanvitelli, it is necessary to be in a valid position in the ranking list, i.e. within the position that corresponds to the maximum number of students planned for the degree course.

Participants who are in a good position for the purpose of admission to the course acquire the right to enrol in the course within the deadline prescribed by the competition notice. **Failure to exercise the right to registration within the prescribed period shall result in the forfeiture of that right.**

The general merit list will be published on this University's website: www.unicampania.it and on the notice board of the Science Student Secretariat Office **on 5 August 2024**.

Such publication constitutes official notification to those concerned, for all purposes.

Those entitled to enrolment must register and submit their applications exclusively in accordance with the procedures set out below, **starting 5 August 2024 and no later than 12.00 on 9 August 2024**.

Register and submit the enrolment application online, by accessing the student web services area [Immatricolazioni on line \(ACCEDI AL SERVIZIO\)](#) with the credentials already used to submit the application, according to the procedures indicated in the “Guida per l'immatricolazione ai corsi di studio a numero programmato” or in the “Guida passaggio ad un corso di studio a numero programmato”, published on the above-mentioned link in the student web services area.

During the **ONLINE REGISTRATION** of the registration application, it is **MANDATORY** to upload into the procedure the following documentation:

- **Valid identity document** (mandatory and blocking upload).
- **Tax code** (mandatory and blocking upload).
- **Passport-size photo** (at least 266x354 pixels) showing the face in close-up (mandatory, non-blocking upload, to be made in any case within 30 days after registration of the application).
- **Print the registration application** (upload required in the next step – online submission procedure).

During the **ONLINE APPLICATION** procedure, it is **MANDATORY** to upload (into the procedure) the following documentation, in the user's web area in the “**Carriera/Allegati Carriera**” (*Career/Career attachments*) section:

- **The registration application** (previously printed) must be signed and dated (Type of Attachment: Application for registration);
- **Receipt for payment** of the PagoPA payment notice for the first registration instalment (Type of attachment: Receipt for payment of the first registration fee).

The registration application will only be considered to have been duly submitted if, by the enrolment deadline, 4 uploads (identification document, tax code, signed registration application, receipt of payment of the first registration instalment) are present in the aforementioned digital procedure.

Failure to do so will result in the loss of the right to registration. The exact date and time of upload are recorded in the University's database, therefore UPLOADS made after the indicated deadline WILL NOT be valid for registration.

For the academic year 2024/2025, the amount of the regional tax is differentiated on the basis of the I.S.E.E. value. The relevant amounts and methods of payment of the regional tax can be consulted on the [ADISURC website](#).

It is possible to consult the payment method of the Regional Tax through the notice published on the University website at the following link:

[Consult the notice relating to the payment method of the REGIONAL TAX](#)

During the online procedure for completing the enrollment application, it is necessary to authorize the University to automatically recover the I.S.E.E. (for those who have it) directly from the INPS database, in online mode, through the reserved web area (*Career Data*).

In the absence of the ISEE data or in the absence of the aforementioned authorization for the automatic recovery of the data in question, the student is automatically assigned the maximum range established by the Campania Region for the payment of the Regional Tax for the right to study.

ART. 7) RANKING SCROLLING - PLACES REMAINING VACANT ON THE REGISTRATION CLOSING DATE

If there are vacancies after the deadline of **9 August 2024**, the Science Student Secretariat Office will proceed with the scrolling of the general merit ranking.

In particular, **on 2 September 2024** the Secretariat Office will publish the list of those entitled to enroll following the **1st scrolling of the ranking**.

Those entitled, following the aforementioned scrolling, will have to complete the registration - **starting from 5 September 2024 and no later than 12:00 on 11 September 2024**, in the forms and methods set out in the previous article.

In the event that, as of 11 September 2024, there are still unfilled places, a subsequent scrolling will take place **on 13 September 2024** following the **2nd scrolling of the ranking**.

Those entitled, following the aforementioned scrolling, will have to complete the registration - **starting from 17 September 2024 and no later than 12:00 on 20 September 2024**, in the forms and methods set out in the previous article.

The lists of those entitled to enroll by scrolling will be published on the website of this University www.unicampania.it and on the notice board of the Science Student Secretariat Office.

This publication has the value of official notification to interested parties, for all legal purposes.

In the event that **on 20 September 2024** the registration requests of EU and non-EU citizens resident in Italy, referred to in art. 26 of Law no. 189 of 2002 received within the deadlines are lower than the number of places available, the latter will be made available to non-EU citizens residing abroad not included in the aforementioned art. 26 of Law 189/2002 included in the merit ranking but not in a useful position for enrollment purposes.

Those entitled, following the above, will have to complete the registration - **starting from 25 September 2024 and no later than 12:00 on 01 October 2024**, in the forms and methods provided for in the previous article.

Failure to enroll within the terms set out above will result in forfeiture of the right to A.A. enrollment. 2024/2025 for the degree course covered by this announcement.

ART. 8) INFORMATION ON THE PROCESSING OF PERSONAL DATA

Pursuant to the articles. 13 and 14 of the GDPR – General Regulation on EU Data Protection. n. 679/2016 – the personal data provided by the candidates will be collected at the University of Campania “Luigi Vanvitelli”, for the purposes of managing the selection and will be processed in paper form and through an automated database.
The data controller is the Rector of this University.

At any time the interested party may exercise his rights towards the data controller, pursuant to the articles. from 15 to 22 of the aforementioned EU Regulation 2016/679, including the right to access data, the right to rectify, update, complete or delete erroneous, incomplete or collected data in terms that do not comply with the law, as well as the right to object for legitimate reasons for their processing.

These rights may be asserted by sending the DPO a request with the subject: "Privacy rights" e-mail: rpd@unicampania.it or PEC: rpd@pec.unicampania.it.

For further and more detailed information, please refer to the privacy policy published on the university website at the following link <https://www.unicampania.it/index.php/privacy>.

ART. 9) PUBLIC NOTICE AND PROVISIONS TO ENSURE THE TRANSPARENCY OF THE COMPETITION PROCEDURE

1. This notice is published today on the website of this University, at www.unicampania.it and can also be consulted at the Science Student Secretariat Office.

All publications provided for in this announcement have the value of official notification to interested parties for all legal purposes and consequences; therefore, the University will not send notifications and personal communications to candidates.

The forms relating to this competition can be found on the University website, at www.unicampania.it.

2. Candidates have the right to exercise the right of access to the documents and documentation of the competition proceedings (limited to the documents and documentation of the competition proceedings under the jurisdiction and possession of this University) in accordance with the provisions of Law 241/1990, and subsequent amendments, and in compliance with the provisions of the University Regulations implementing the aforementioned law 241/1990, referred to in the premises of this provision, issued with D.R. n. 622 of 07/26/2018.

The interested parties enjoy the rights referred to in art. 7 of the aforementioned Legislative Decree and the articles. from n.15 to n. 22 of the aforementioned EU Regulation 2016/679, including the right to access data concerning them "[Request for documentary access](#)", as well as some complementary rights, including the right to have incorrect data rectified, updated, completed or deleted, incomplete or collected in terms that do not comply with the law, as well as the right to object for legitimate reasons to their processing.

ART. 10) FINAL PROVISIONS

1. For anything not expressly provided for in this announcement, please refer to the legislative, regulatory and ministerial provisions cited in the introduction.



2. This University reserves the right to exclude at any time the candidates who participate in the test announced with this announcement for failure to comply with the provisions given therein or the deadlines indicated or for lack of the requirements required of the candidates.
3. We reiterate the **obligation to comply with the terms and provisions of this announcement.**

ART. 11) JURISDICTION

An appeal against the content of this provision is permitted to the T.A.R. competent for the matter, within 60 days of its publication.

ART. 12) PERSON IN CHARGE OF THE PROCEDURE

Pursuant to art. 4 of law no. 241 of 07/08/1990 (New rules regarding administrative proceedings and the right of access to administrative documents), of the University Regulations implementing the aforementioned Law 241/90 (issued with Presidential Decree no. 622 of 26/07/2018) Dr. Grazia Marocco is appointed as responsible for the entire competition procedure, which is not the responsibility of the Judging Commission.

The person in charge of the procedure, prior to accepting the nomination, must, after consulting the records showing the names of the candidates admitted to participate in the competition, issue a declaration that he does not have a relationship of kinship or affinity with any of them up to and including the fourth degree, not to hold political office.

ART. 13) INFORMATION NOTES

For any information or support, the Science Student Secretariat Office located in Via Vivaldi, 43 – 81100 Caserta, is available on working days at the telephone number **0823-274626** and at the following email address: segreteria.scienze@unicampania.it.

We inform you that the Science Student Secretariat Office is open to the public on the following days and times:

- MONDAY, WEDNESDAY from 1.30pm to 3.30pm
- TUESDAY, THURSDAY, FRIDAY from 09:00 to 12:00.

Caserta,

**Signed by THE MANAGER
Dr. Nicola DELLA VOLPE**

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| <p>Organizational Unit Responsible for the Procedure: Science Student Secretariat Office Address: Via Vivaldi 43 Caserta Head Office: Dr. Grazia Marocco Person in charge of the procedure: Dr. Grazia Marocco E-mail: segreteria.scienze@unicampania.it - Web Page Tel.: 0823-274626</p> |
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